



Richmond Jets Minor Hockey Association

PO Box 94488
Richmond, BC
V6Y 2V6

RJMHA REFEREE ASSIGNOR POSITION 2024 - 2025

The **Richmond Jets Minor Hockey Association (RJMHA)** is seeking a **Referee Assignor** to join our association for the 2024-2025 season.

RJMHA is one of the largest minor hockey associations in B.C, offering an integrated minor hockey program from U7 to U21 players in the City of Richmond, BC. The program operates out of three facilities in the City of Richmond: Richmond Ice Centre (RIC), Minoru Arena and the Richmond Oval. RJMHA is a sanctioned Hockey Canada and BC Hockey Program and member of the Pacific Coast Amateur Hockey Association.

Referee Assignor General Responsibilities:

The **Referee Assignor (RA)** in coordination with the RIC, shall be responsible to oversee the assignment of RJMHA referees for PCAHA sanctioned games (exhibition, balancing, league, playoff/jamborees) from U7 to U13 and RJMHA tournaments (6) throughout the year. The **RA** will be directly responsible to the associations Referee in Chief (RIC) and Referee Committee.

The duties will include, but not be limited to the following:

- In coordination with the RIC, shall ensure that all games under the jurisdiction of the Association are officiated by competent, responsible individuals who conduct themselves in accordance with the official rules of the game and the policies and procedures of the Association, BC Hockey and Hockey Canada.
- Assign appropriate level officials for all league, playoff and exhibition/balancing games under the jurisdiction of the Association and PCAHA (i.e. House C League and Representative A League)
- In coordination with the RIC, help to recruit new officials and organize referee clinics and help get new officials' setup with the referee assigning system.
- May or may not be a certified referee but must have a good understanding of the rules and regulations pertaining to game officials, any assigning software and the general rules of hockey. Should also be familiar with the [BC Hockey Minimum Suspension Guidelines](#).
- Assist team managers and the ice allocator with the scheduling of officials for rescheduled games and maintain communication with division managers.
- Balance the game assignments between qualified officials, depending on availability and/or disqualifying evaluation by the Referee-in-Chief, or suspension of officials.



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- Act in a professional manner at all times as a representative of the association and have an understanding of the RJMHA bylaws and policies.
- **Schedule officials for 6 RJMHA tournaments at \$500 per tournament. The Assignor must be present midday for each day of a tournament to ensure proper coverage while working with the RIC or Senior Official on-site. Should the Assignor be unavailable for a tournament they must ensure a Senior Official or RIC is versed in the scheduling and that person will take on the responsibilities for the tournament.**

Compensation: \$3,000.00 per year as approved by the RJMHA Board of Directors, paid in 4 equal installments, starting Nov. 1st, 2024 to February 1st 2025. Including up to \$3000 for 6 RJMHA tournaments (this amount will come out of the Tournament budget).

How to Apply: Interested candidates are encouraged to email a resume and/or their relevant experience to wayne.carleton@richmondjetsmha.com by 5PM on July 26th, 2024