



Richmond Jets Minor Hockey Association

C Hockey Policies for Atom and Above Divisions

A. GENERAL POLICIES

1. The Divisional Directors will establish and annually review guidelines for "C" League, based on PCAHA and BC Hockey regulations, and ensure they are communicated to all applicable team officials prior to the start of the season.
2. Selection of Coaches
 - a. The Coach Coordinator is authorized to establish and select a Coach Selection Committee for the purposes of interviewing and recommending candidates for coaches and assistant coaches to the Executive Board. This Committee shall have a maximum of six (6) Members and a minimum of three (3), including the Coach Coordinator, and be drawn from Members and the public.
 - b. "C" League coaches and assistant coaches must be approved by the Executive Board based on recommendations from the Coach Coordinator and the Coach Selection Committee. The Coach Selection Committee shall have all their selections for "C" League coaches ready for approval by the Executive Board as early in the season as possible.
 - c. All coaches must provide a RCMP criminal record check. If the record check comes back indicating that there "may or may not be a record", the Coach Coordinator or Director, Risk Management will speak to the person concerned. If the person or his lawyer does not wish to disclose this information to the Coach Coordinator or Director, Risk Management, then RJMHA's lawyer can communicate directly with the person's lawyer. Failure to provide a RCMP criminal record check, or failure to communicate with the Coach Coordinator or Director, Risk Management in this regard will be grounds for refusing to approve, or removing the person as a coach.
3. Division Managers shall work with the Ice Allocator to produce a balancing game schedule for the "C" League teams within his or her Division.
4. The Registrar must notify the Division Manager and Team Manager immediately when a player quits or withdraws from the Association.
5. RJMHA will not pay or be responsible for any part of a team or Division banquet, wind- up party or events outside of practices and normal league and playoff games. Other team costs, such as pins, buttons, tournament costs, apparel, and the like will be the responsibility of the team.
6. Game Sheets must be delivered promptly to the appropriate official (usually the PCAHA League Manager) in accordance with PCAHA Regulations. Copies of these Game Sheets shall be made available to the RJMHA Executive Board upon request.
7. The team will be responsible for the cleanliness of dressing rooms. Any damage must be reported immediately to the arena attendant. Dressing rooms must be left clean and in good order.
8. Any team requesting permission to use extra ice at minor hockey rates must apply through its coach or manager to the Ice Allocator.

B. INTRODUCTION TO HOCKEY

1. Each season, RJMHA may offer an Introduction to Hockey program, in accordance with PCAHA rules.
2. All players in above will be automatically placed in the Introduction to Hockey program, but will be assessed at the beginning of the season to determine if they would be better suited to be placed on a regular team. Players may be re-assigned to a regular team on or before January 10 of the current season.

C. REFEREES

1. Costs of referees and linesmen for "C" teams in balancing rounds, will be reimbursed by RJMHA.
2. Teams will be responsible for all referee and linesmen costs relating to exhibition, league and playoff games.
3. Referees and linesmen will be assigned by the Association from PeeWee "A" and below. Referees and linesmen for Bantam "C" and above will be assigned by PCAHA.

D. TRAVEL

1. "C" League teams wishing to travel to the U.S.A. to play must first obtain permission from their Division Manager and the Association President, a game number from the applicable PCAHA League Manager, and permission from BC Hockey. Notification to the President must be 14 days prior to the game date to allow time for the required BC Hockey permission.
2. Travel for exhibition and tournament games outside the team's normal schedule must be approved by 75% of the team's parent(s) and/or guardian(s). Votes will be by secret ballot.

E. PLAYOFFS

1. All playoffs will be in accordance with PCAHA regulations

F. TEAM SELECTION AND PLAY

1. Only Players who are registered for the current season with RJMHA may attend evaluations and be placed on teams.

2. Balancing:
 - a. PCAHA rules require that when RJMHA enters more than one "C" team in a Division, those teams must be of a competitive balance.
 - b. It is recognized that moving players between teams can be a traumatic experience; but that it may be necessary to avoid PCAHA suspending all teams in a Division.
 - c. RJMHA is committed to achieve equality and fair play between its "C" League teams. The strength of each team shall be reviewed by the third Monday of October each season and the necessary changes will be made to achieve a proper balance within each Division's teams.
 - d. Division Managers will monitor their teams to ensure that these objectives are being met. RJMHA reserves the right to move players between teams if necessary to ensure competitive balance. Players and parents must move between teams in order to facilitate competitive balance.
3. Teams must comply with Hockey Canada, BC Hockey and PCAHA rules governing minimum and maximum number of players in each game. A team that will have, for a particular game, 12 or fewer skaters or no goaltender available, that wishes to utilize an affiliate player from a lower Division, must comply with the following:
 - a. Advise the desired player's coach of the situation and request the player from the lower Division;
 - b. A team can only apply for permission to draw affiliate players to a maximum of 13 skaters and one goaltender in a particular game;
 - c. Upon receipt of consent, a team official must obtain permission from the applicable PCAHA League Manager to the use of the affiliate player.
 - d. A player from a lower Division must be identified on the game sheet as an affiliate player (AP) and may play up for the maximum number of games as set by PCAHA regulations.
4. Evaluation and Balancing Procedures
 - a. Bantam – Juvenile players will only be evaluated during inter-squad games. Optimally, three evaluation games per group of players will be scheduled.
 - b. Atom – Peewee will be evaluated through skills and inter-squad games. Optimally, three evaluation games per group of players will be scheduled.
 - c. All divisions will use evaluation sheets that will consist of Jersey/Pinney number with a score out of 5, including half points, for each player. Skills score and inter-squad score will be recorded separately.
 - d. Evaluators will use the 5 point scoring system as follows:

- i. A score of 5: One of the top players in that age group. Difference maker to the team; great all around player.
 - ii. A score of 4: Above Average Player. Good game sense and hockey knowledge. Solid game and team player who has a definite impact.
 - iii. A score of 3: Average player in the game. Good support player. Able to contribute to the game in all areas.
 - iv. A score of 2: Below average player. Still needs a lot of skill development and work on overall game play. Sometimes gets lost in the game and must improve skating.
 - v. A score of 1: Inexperienced player. Needs a lot of skill development and work on overall game play. Needs more experience playing the game. Also needs to improve skating.
- e. Division managers will poll players to determine their interest in playing Forward or Defence. The positions will be recorded on the outside to the envelopes. Every effort will be made to ensure each team receives a proportional amount of players for Forward and Defense.
- f. After evaluations are complete the evaluation scores for each player are averaged and presented with the past year rating and comments from coach, if available. If there are large variances between Evaluator scores (+/-1 or more) a determination by <Director of Hockey Programming> regarding that player should be made.
- g. The Player scores are sent to the Head Coaches only, a few days before the draft meeting so they can be reviewed. <Director of Hockey Programming> will also review the scores for large variances or discrepancies. All coaches must agree on the scores for each player. Both the Skills score and inter-squad score will be provided to the Coaches. If the Coaches can't come to an agreement, The <Director of Hockey Programming> will decide on the disputed numbers.
- h. Once the evaluation scores are agreed on, the following process applies for team formation:
- i. The player names go into an envelope (one per player) and the players score, position and conflicts are written on the outside of the envelope.
 - ii. Envelopes are sorted by score.
 - iii. The coaches will pick "numbers out of a hat" to determine the order that their team will receive players.
 - iv. The envelopes are allocated to each coach in order (ie. 1 – 5), and then reversing order in the next round (ie. 5 – 1). In order, the coaches receive the next highest ranked envelopes until all players have been allocated.
 - v. The envelopes are opened, and that is their team.

- vi. Coaches are allowed three saves: Their child, one Assistant Coach's child, and the Manager's child, which must be identified to the Applicable Director prior to the Draft meeting. If that team does not have a Manager yet, a second Assistant Coach's child can be 'saved'. These trades can only be made for players of equitable strength (e.g. evaluation score 3.2 for 3.2). Where an equitable strength player is not available a player of a higher ranking will be traded to the team losing the coach or managers player.
- i. Bantam to Juvenile will use the regular evaluation, player rating, review of player scores, and determine the team allocation priority process discussed above.
 - i. Once the evaluation scores are agreed on, the player names go into an envelope (one per player) and the players score, position and conflicts are written on the outside of the envelope.
 - ii. Envelopes are sorted by score.
 - iii. The coaches will pick "numbers out of a hat" to determine the order that they will receive players.
 - iv. The envelopes are allocated to each coach in order (i.e. 1 – 5), and then reversing order in the next round (i.e. 5 – 1). In order, the coaches receive the next highest ranked envelopes until all players have been distributed.
 - v. The envelopes are opened, and that is their team.
 - vi. Coaches are allowed two saves: Their child and either one Assistant Coach's child or the Manager's child, which must be identified to the Applicable Director prior to the Draft meeting. If that team does not have a Manager yet, a second Assistant Coach's child can be 'saved'. These trades can only be made for players of equitable strength (e.g. evaluation score 3.2 for 3.2). Where an equitable strength player is not available a player of a higher ranking will be traded to the team losing the coach or managers player.
- j. The Applicable Director and coaches will make every effort to honour the requests of the players to address conflicts.
 - i. Player requests to address conflicts must be made to the applicable Director by email prior to the Draft Meeting.
 - ii. Where there is not agreement from all coaches impacted by efforts to honour player requests, the player assignment will be strictly by the picking order 1 – 5.

- iii. Trades can only be made for players of equitable strength (e.g. evaluation score 3.2 for 3.2). Where an equitable strength player is not available a player of a higher ranking will be traded to the team losing the coach or managers player.
- iv. No trades will be allowed that will materially adversely alter the balance between the teams.

5. Balancing Games

- a. Once groups are formed, Inter- Division Balancing games should begin as soon as possible. Practice ice times will be used as games, to speed up Inter-Division Balancing. Each group should play each other twice, if possible.
- b. During the Inter-Division Balancing games, the Coaches will switch benches. Coaches will ensure that players are playing in the usual positions, and coaching will be limited to encouraging the teams to put in a full effort.
- c. It is preferred that a sufficient number of games are held prior to any further balancing meetings to appropriately determine the level of imbalance (if any) between the RJMHA teams within any one division. This may include a few weeks of PCAHA Balancing games in addition to the RJMHA Inter-Division balancing games. If needed, practice times can be used for balancing games. However, if there are any glaring discrepancies after the Inter-Division Balancing games, a trade meeting will be held at that time.
- d. For all balancing games, Bantam to Juvenile teams are limited to one coach per group.
- e. If further balancing is determined to be required, any players need to be moved, any player is fair game except for the three saves (the coach's child, one Assistant Coach's child, and the Manager's child). For Coaches who start the season without a team manager already in place, once they have one, that player should be considered a 'Saved' player. If the Coach/Manager is a husband/wife team, they may pick one other 'Save'. (Suggest the other Assistant Manager's child). If two coaches want the same 'Saved' player, they must flip a coin.
- f. Prior to any balancing trade meeting, the applicable Director, <Director of Hockey Programming> will provide their comments regarding the extent of the imbalance between the teams. However, it will be up to the coaches and the applicable Director/<Director of Hockey Programming> at the balancing meeting to determine the appropriate trades.
- g. If the Coaches do not agree to the proposed trades, the <Director of Hockey Programming> will make the final decision. It will be the responsibility of the Division Manager to tell the player and their family
- h. Any player trades agreed to at the Balancing Meetings, or subsequently determined by RJMHA, are final.
- i. PCAHA will request the RJMHA Balancing Reports and do a final review in the last week of October. Consequentially, Applicable Directors must make every effort to have their teams balanced by this time. RJMHA will attempt to ensure that teams are balanced and all player movements made by the third Monday in October.

- j. Each finalized team should have as even a number of players as possible. Player Movement requests outside of Balancing purposes for all Divisions will be handled by that Applicable Director and made at their discretion. Special requests may be considered by the Applicable Director except for Medical or Hardship requests, and to accommodate Midget players' work schedules. Otherwise, most player requests are not necessary.
- k. When a player is released from the rep program to C Division, the Rep Director, that Coach, and the Coaches of that Division will discuss that player's strengths and weaknesses to determine appropriate placement. This is a discussion/decision that can also be made by the applicable Director and <Director of Hockey Programming>.
- l. Game score will be only one of factors considered when determining if teams are balanced. Other factors will include shots on net, puck possession time and length of time spent in the offensive and defensive ends. Division managers will be responsible for recording this data.